

Emergency Action Plan

Dam Name _____ **WSN** _____

D. Dam Owner Information

First Name:	Last Name:	
Address:		
City:	State:	Zip
Home Phone: ()	Cell Phone: ()	
Email Address:		

E. Persons responsible for dam operations and maintenance

Name	Responsibility	Phone
		()
		()

F. Person responsible for notifying local authorities of an emergency

Name	Responsibility	Phone
		()

G. Location of dam

Tract _____

Section _____ Township _____ Range _____ E / W (circle one)

Access Roads (attach map, if possible)

Description of Inundation Area (attach map, if possible)

Emergency Action Plan

Dam Name _____ WSN _____

If a failure is imminent or in progress, downstream evacuation of affected areas must be started immediately. The appropriate actions in order are:

- 1. Notify persons immediately downstream from the dam. (Section A)**
- 2. Contact local emergency services or the sheriff. (Section B)**
- 3. Contact the Division of Water Resources. (Section C)**

A. Persons downstream who should be notified in the event of an emergency:

First Name:	Last Name:	
Address:		
City:	State:	Zip
Home Phone: ()	Cell Phone: ()	
Email Address:		
First Name:	Last Name:	
Address:		
City:	State:	Zip
Home Phone: ()	Cell Phone: ()	
Email Address:		

B. Law Enforcement and Emergency Services

Name	Phone
Local Police	()
County Sheriff	()
County Emergency Management	()
Other	()

C. Kansas Dam Safety Program- Division of Water Resources

Emergency Number	1-800-915-6163
Main Office Line	785-296-2933

Instructions

This EAP form meets the chief engineer's guidelines for significant hazard dams. High hazard dams are required to meet the FEMA guidelines presented in handbook 64 "Federal Guidelines for Dam Safety", available at the DWR. Upon completion, return a copy of this form to DWR.

Dam name- the name most familiar to the local community

WSN- the water structure number as assigned by DWR, contact DWR if you don't have the WSN.

Section A

The names, addresses and phone numbers of people immediately downstream who would be affected by dam failure. This may include homes, businesses, railroad, utilities or highways.

Section B

Local emergency personnel to be notified in case of an incident, which may include local police, sheriff, highway patrol and county emergency staff, depending on location.

Section C

DWR staff contact information is provided

Section D

This information includes the owner/owners of the dam, if there are multiple owners provide additional information on a separate sheet.

Section E

While this may include the dam owner, it could also include tenants or employees. This is the person who should be contacted regarding operation of the dam, especially during an emergency.

Section F

The tract, section, township and range, an example is below:

SW/4 NW/4
Section 22 Township 15
Range 3 E

Access roads- to help emergency crews and other officials get to the dam efficiently, roads need to be identified. A map showing the roads can be used. Keep in mind when recommending access routes that emergency access may be needed during wet conditions.

Description of inundation area- this information is helpful to emergency staff so they can identify the locations downstream that might be affected by a dam failure. A map of the inundation area is useful if one exists, but is not required.

Dam owners are required to review their EAP annually, including:

- (1) The contact names and related information;**
- (2) The breach inundation map or a description of the inundation area; and**
- (3) Emergency procedures.**

If any changes are made to the EAP then a revised copy must be submitted to the Chief Engineer.